

**C-4005**  
**DEMONSTRATE THE ABILITY TO COORDINATE WITH OTHER AGENCIES**

**CONDITIONS**

You are an Agency Liaison and must be able to coordinate and plan with various other agencies.

**OBJECTIVES**

1. Demonstrate a knowledge of responsibilities and capabilities of various SAR, DR, public safety, and other agencies
2. Demonstrate knowledge of the general capabilities and types of support requests CAP can assist
3. Demonstrate knowledge of CAP MOU's and joint operating agreements

**TRAINING AND EVALUATION**

**Training Outline**

1. Accomplishment of CAP missions may require the cooperation and assistance of many various agencies. These agencies may have a variety of missions and may be local, state, regional, or national. At times, you may be dealing with civilian, military, governmental, or even foreign agencies. Coordination is important to prevent duplication of services and confusion at times of joint operations. At times, CAP may be a support agency and you may be receiving request for mission support tasks. Still other times, you may be reaching out for assistance to other agencies for support of the CAP mission and tasks.
2. Direct liaison and coordination with other agencies is essential. Tact and courtesy is essential to developing strong working relationships and should be exercised to the fullest extent. The Agency Liaison is representing CAP to other agencies and professionalism and courtesy cannot be emphasized too much.
3. It is important for the AL to have a working knowledge of the agencies CAP more commonly works with. There are national MOU's with a number of organizations and agencies. You should also become familiar with any state agreements that may have been facilitated by the wing or local units.
4. Remember the decision to use CAP resources remains with CAP at all times. The Incident Commander must exercise judgment with a thorough assessment of risk and be capable to put appropriate controls in place to ensure safe operations. It is the AL job to coordinate and pass on to the IC requests for CAP resources with recommendations. Gather all information and pursue a decision in a timely manner, but be cautious to not commit CAP in the minds of the requestor for items not approved by the IC or that do not fall into the scope of the CAP mission. Once again, professionalism and tact are essential skills of an AL.

**Additional Information**

More detailed information on this topic is available in mission base staff reference text.

**Evaluation Preparation**

**Setup:** The evaluator will present the student with several scenarios involving coordination with other agencies.

**Brief Student:** Respond to questions as an AL assigned to a DR mission within your state.

**Evaluation**

<u>Performance measures</u>	<u>Results</u>
1. Name at least two resources CAP may coordinate with for food or housing during a mission.	P F
2. Name at least two agencies that have a national MOU with CAP.	P F
3. As the AL is representing CAP to other agencies, name two important qualities the AL should have.	P F

Student must receive a pass on all performance measures to qualify in this task. If the individual fails any measure, show what was done wrong and how to do it correctly.